



ELLON ROTARY CLUB

*Information for New Members
and their Families*

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Prepared for Club Service Committee
by Alasdair Campbell

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Ellon Rotary Club

Ellon Rotary Club was chartered on 8 January 1975 and the Charter Dinner was held on 15 January 1975 when the charter was presented by District Governor J. W. Sutherland. There were 27 members of the Club when it was chartered. The Rotary Club of Inverurie is the 'Mother Club'.

The Club's area was defined as 'The town and parish of Ellon, together with the parishes of Slains, Logie Buchan, Foveran, Udney, Tarves and Methlick.' Since 2000 Clubs no longer have a right to an area.

The Club is one of 80 Clubs in District 1010 which covers the northern part of Scotland. There are 29 Districts within RIBI (Rotary International in Great Britain and Ireland).

Club Gender

Since the 1989 Council on Legislation, Rotary is a Dual Gender organisation, however existing Clubs could remain Single Gender. The Ellon Club voted in June 1997 to become Dual Gender. Since 2000, all Clubs are Dual Gender.

Related Clubs

Interact

Interact is a club for young people of Secondary School age or under 18 if they have left school. An Interact Club was started at the Ellon Academy in late 2000 and will be chartered during 2001 .

Rotaract

Rotaract is a club for young people aged 18 - 30. The Ellon club was chartered on 13th December 1995 by District Governor David Holmes.

The Club meets once a fortnight on Monday evenings, members of our Club are welcome, and encouraged, to go along and get to know the Rotaractors. They are a young and vibrant group who support us in our fundraising and functions, it is up to us to support them in return.

Inner Wheel

Inner Wheel is a club for the wives and widows of Rotarians. The Ellon Club was chartered on 5th February 1993. There is no requirement for wives to be members but the majority have decided to be so.

The Inner Wheel club meets in the New Inn on the evening of the third Monday of every month except July and August.

The Rotary and Inner Wheel Clubs co-ordinate a number of their activities and provide support for each others functions.

Probus

Probus (an amalgamation of the words Professional and Business) is an association of retired and semi-retired men and women, to provide regular gatherings of persons who, in retirement, appreciate the value and opportunity to meet others in similar circumstances and have a similar level of interests. The Ellon club first met on 15 October 1981.

The name Probus is now recognised by Rotary International and was started by the Rotary Club of Caterham in 1966.

The Probus club meets in the British Legion at 10:00 for 10:30 on the second and fourth Thursdays of each month.

Oldmeldrum

Oldmeldrum Rotary Club is the daughter club of Ellon. The Inaugural dinner took place on 28 May 1999 and the Charter Dinner on 4 September 1999.

District 1010 (Scotland North)

Our Club is part of District 1010. There are 80 clubs and over 3000 members in the District. The area covered by the District is indicated on the adjacent map. The District Governor and the District Council provide guidance and help to Clubs.



Each year there are three District Council meetings in various locations at which the Club is always represented by a number of members. It is recommended that a new member should attend at least one of these to get a feel of what goes on outside of Club level.

In September each year there is the District Conference which lasts from Friday evening to Sunday afternoon. This is a great fellowship events and is good fun; again there is always a good number of Ellon Rotarians and their partners who attend the Conference.

District 1010 (originally District 1) is just one of 29 Districts within Rotary International in Great Britain and Ireland (R.I.B.I.) and 527 Districts within Rotary International (R.I.).

The other Districts within Scotland are District 1020 covering the South East and District 1230 covering the South West. Brief details of their club meetings are found in the back of our District directory.

Club Organisation

The Rotary Year is from 1st July to 30th June.

Council

President, Senior Vice President (SVP), Junior Vice President (JVP), Secretary, Treasurer, Conveners of the main Committees and two other members .

The President, Secretary, Treasurer, SVP and JVP are elected at the Special General Meeting in December each year. The Secretary and Treasurer can serve up to five years. The other members are elected at the Annual General Meeting in April.

Although the Club Council organise the Club, Club members have the final say. All expenditure should have prior approval from the Council .

The Council meets immediately following the normal Club meeting on the second Wednesday of each month.

Main Committees

The members of the following committees can be found in the Club Directory.

R.I.B.I. have changed the normal committee structure to reduce the number and cost, Ellon Rotary Club are continuing with the existing structure for the time being.

In our Club, the Convener of each committee has often served on the committee during the previous year and stays on for an additional year to provide continuity.

In the past we have tried not to make any commitments that could not be completed within the current Rotary year, due to the size of some projects and the time taken to obtain matching grants, this may change in the future.

During the Rotary year, each of the committees is allocated a particular month on which to focus their activities. These are shown in our Club Directory. (See also paragraph under Speaker on page 17)

Club Service

The convener is the Senior Vice President.

Looks after the general running of the Club and organises the Clubs own functions.

Functions which are the responsibility of this committee include Membership Development, Membership, Information, Classification, Attendance, Fellowship, Programme / Speakers, Sports, Entertainment / House, Publicity.

Community Service

The purpose of Community Service is to encourage and foster the application of the ideal of service in each Rotarian's personal, business and community life. Although a lot of it's work is focussed on our own Club's area, it is not restricted to that area.

Foundation Service

Foundation is Rotary's own charity and is poorly understood by most Rotarians. It is operated exclusively for charitable and educational purposes, including, but not restricted to: 'The furthering of understanding and friendly relations between people of different nations through fostering the tangible and effective programs of philanthropic, charitable, educational or other eleemosynary nature.'¹ As a guide, each Club is asked to raise £70 per member each year to Foundation.

International Service (World Community Service)

'To devise and carry into effect plans that will guide and assist members of the Club in discharging their responsibilities in matters relating to International Service.', namely to encourage and foster the advancement of international understanding, goodwill and peace through a world fellowship of business and professional persons united in the ideal of service.

Vocational Service

Vocational Service is the way Rotary fosters and supports the application of the ideal of service in the pursuit of all vocations.

Other Committees

Information and Classification

Chaired by the Senior Vice President with the Junior Vice President and another knowledgeable member.

Responsible to Club Service for meeting proposed new members and their families to pass on information about Rotary and Ellon Club, to make recommendations to Council and propose the Classification to be applied.

Rotaract

¹eleemosynary - relating to charity or almsgiving; dependant on charity.

Our Club have ongoing responsibilities to the Rotaract Club and should have a member present at all of their business meetings.

Club Officers

All the Club Officers are responsible to the Club Service Committee

Public Relations

To give the general public information about Rotary, its history, object and scope; and to secure proper publicity for the club. He is also responsible for forwarding reports on Club activities to the District Magazine Editor on a quarterly basis. He also liaises with the District PRO.

Sports and Gavel

The Gavel competition is an inter-club mini-league competition within District 1010 to foster fellowship between Clubs. Dependant on the Club, this may be either light hearted or deadly serious. The home club choses the 'sport' to be contested, in recent years this has been 'bar sports', petanque. The competition usually takes place on a weekday evening.

Other sports strongly supported by this Club are Curling and Golf. A number of Club Teams take part in various competitions at the Aberdeen Curling Club throughout the winter, new members are always welcome. In golf, there are individual knock-out competitions, outings, team events and an annual international championship in St. Andrews.

House

Looks after the layout for club meetings and clearing away afterwards..

Display Banners and put out Committee placenames for Business Meetings.

Reception Members badge box, Attendance folder, Visitors book,
Apologies book and Visit/Visitors sheet.

Top Table Lectern

Youth Exchange

Rotary runs a programme for students of secondary school age to engage in study or travel abroad for one academic year or less for the purpose of advancing international understanding and goodwill. This officer receives regular lists of other Clubs wishing to organise an exchange. At present there is no dedicated Youth Exchange officer.

Comment [COMMENT2]: Wh
at else do we want this officer to
do in future?

Attendance

The Attendance Officer maintains records of members attendance, make-up visits, leave of absence. He also keeps records for any attendance / visit competitions being run by the Club Service committee.

The Officer should also encourage members to keep up their attendances and to attend District meetings etc. Reports are made to individual members on a quarterly basis and to Club Council via the Club Service convener monthly. The quarterly figures are published in the '1010 Rotarian' and we like to see our Club above 80%.

Archivist

Over time, the Club collects records, cuttings and other items of long term interest. These are looked after by the Archivist. (Unfortunately our Club lost most of their records in 1988 when our Archivist left without warning)

Speakers

In this Club an annual programme is issued which allocates most members one meeting where they must either organise a speaker or speak themselves. The Speakers Officer liaises with the members to get details of the speakers for publication in the newsletter or to free up a particular date if it is required for other purposes. The Officer can also help with the provision of visual aids etc.

Meetings

Weekly Meeting

The Club meets every Wednesday evening. The time of the meeting is '6 for 6:15' and members should endeavour to be ready to sit down just before 6:15. The meeting ends at, or soon after, 7:30.

Members are encouraged to move around and sit with a different group of Rotarians each week rather than create cliques. Apart from the Presidents table, no seats are booked or reserved. By convention in this Club, the Rotarian on Cash sits at the left end of the Presidents table with the Rotarian on Reception and Grace next to him. The Rotarian giving the Vote of Thanks sits on the far right of the President. The Club Secretary can usually be found sitting at the table immediately facing the President.

On the third Wednesday of each month, the Club hold their Business Meeting when members sit with their own committees. New members are normally allocated to each committee on a rota basis so that they can get a quick overview of what happens in each one.

From time to time the Club holds special meetings such as Partners Nights. The venue and times of these meetings may vary from the regular meetings.

Club Assembly

Before the start of each Rotary year, the District Governor attends the RI Assembly in America and is informed of the RI Presidents plans for the forthcoming year. In March or April, senior District Officers are called to the R.I.B.I. Assembly in Birmingham to receive training for their posts. In May, the District holds its own Assembly which is attended by the incoming Club Presidents and his officers (together with any other members who wish to attend), the incoming District Governor then outlines the plans of R.I., R.I.B.I. and our District to the incoming team.

The important meeting is our own Club Assembly where the incoming President and the new committee conveners outline their plans for the coming year. This meeting is usually held on the last Wednesday of the Rotary year and should be attended by one of the Assistant District Governors who reports back to the District Governor on the health of the Club. This meeting always lasts longer than a normal weekly meeting.

Special and Annual General Meetings

The Club AGM is held in April and elects the Council for the forthcoming year. Because of the need for RI and RIBI handbooks to be printed and distributed in time for the new Rotary Year, we have to hold a S.G.M. in December to elect the President and senior officers for the forthcoming year and to approve the Treasurers accounts for the previous year.

Introducing Visitors to Club Meetings

A member may bring a guest to any normal meeting of the Club. Guests names, together with the name of the introducing Rotarian, should be entered onto the weekly visitors form on the table used by the Rotarian on Reception and Grace. If possible, the guest should be introduced to the President before the meal starts. It is up to the individual Rotarian and his guest to decide who pays for the guests meal.

Introducing new members.

Any member may propose a new member providing that they meet the various requirements laid down in the Constitution and that there is a suitable Classification vacant within the Club.

If a Rotary Club is not to become a group of old fogeys with the inevitable passage of time, it is essential that new, younger, blood is encouraged. We are always looking for eligible 40 year olds (or younger).

It is normal to bring the person as a guest for a few times to allow them to get a feel for the Club and to allow a number of the Club members to meet him.

Since 1995, there is no longer any need to be secretive about proposing a new member but it is up to the Rotarian to be quite sure of the eligibility of the proposed member to save embarrassment at a later date.

Although any member can propose a new member, it is up to the Members of the Club to agree to the new member. You should make it clear that membership may not be granted.

Application forms can be obtained from the Secretary and, after being filled in by both the proposer and proposed, should be returned to the Secretary together with a short note about the proposed member and his background for the benefit of the Information and Classification Committee. On the back of the form there is a flow chart which explains the whole process.

A proposer's responsibilities do not end with the induction of the new Member but continue for at least another year while the new Member learns about Rotary and the Ellon Club.

Subscriptions

Upon joining, a membership card to the following 1st July will be issued on payment of both the joining fee and the annual or, if after 31st December, half annual subscription. Thereafter membership cards are issued annually by the Club Treasurer upon receipt of the annual subscription. The subscription is reviewed annually by the Club, taking into account necessary payments to RI, RIBI and District and the cost of running our own club. There is normally no requirement to show your Membership Card anywhere.

Dress

There is no proscribed dress for attending a Rotary Meeting and what is acceptable varies widely throughout the world depending largely on the prevailing weather conditions. It is generally accepted in this country that normal office wear is worn. A Blazer or other jacket and slacks has become equally acceptable. If in any doubt, wear a jacket and tie when visiting a new Club as these can be easily discarded if required.

Badges

When you join Rotary you are asked to wear the Rotary badge at all times and with pride. The badge is always worn on the left lapel. Many Rotarians find it more convenient to have a number of badges, one for each jacket. Badges are available in three sizes and three fixing methods. Badges can be obtained from the Club Secretary or from the District Supplies Officer and are always on sale from the District Shop at District Meetings.

Members are also issued with Club Badges showing their name and Classification. These badges should always be worn during Club Meetings and when visiting other Clubs on Official Visitations, Charter Nights, District Meetings etc. These badges are always worn on the right lapel. It is kind to the Member on Cash if members put on their badges before paying their weekly dues.

Club Sweaters, Ties etc

Most members of the Club purchase a jumper with a Rotary Badge to wear at fund raising and other functions. These are available from time to time through the Club.

District and other Rotary ties are available from the District Supplies Officer and the Club usually have a special tie made to commemorate such events as the visits to Paris, Prague and Shetland. There is no requirement to purchase or wear any of these ties.

With the increase in the number of lady members, additional items of dress are slowly becoming available.

Other Rotary items

There is a large range of merchandise available from numerous suppliers. The District Shop stocks a range of these and the District Supplies Officer may be able to help in obtaining particular items.

Raffles

Some years ago, because of the steady stream of raffles being circulated at each meeting, the Club decided that the sale of printed raffle tickets would not be allowed at Club meetings without very specific approval of Club Council (almost never granted).

Club Social Functions

Dinner Dance

Organised by SVP and Club Service Committee

Format is an evening dress dinner dance for members and guests in the New Inn, Ellon. Rotary regalia and medals are worn where appropriate.

This function is not designed to make a profit / loss.

Usually held on a Friday evening around the beginning of October.

The Club invite the Presidents and their partners of the immediate surrounding Clubs.

Family Weekend

Organised by SVP.

Usually held over the second or third weekend of November. (The reason for this is that the hotels reduce their prices after the end of October, the first weekend in November is a Communion Sunday in the Ellon Parish Church, the third weekend is the regular date for a farmers function in Ellon; any later is getting too close to Christmas).

This is a fellowship weekend at a hotel within reasonable travelling distance of Ellon, often a hotel with facilities such as swimming, golf etc.

The weekend is usually held in a different area each year.

Despite it's name, this weekend is not restricted to Rotarians with youngsters. Most stay for the two nights but some members can only manage one night.

The price is usually less than £40 per person per night, Dinner, Bed and Breakfast.

The normal programme follows the following pattern:-

Friday evening	Members arrive by own transport. Dinner at about 20:00. Fellowship ie talk and drink
Saturday	A number of activities may be arranged such as Hill Walking Golf Shopping Or do as you please Presidents drinks party before dinner Dinner as a group Maybe dancing More fellowship

Sunday Lazy morning, break up before / after lunch.
Travel home

Cheese and Wine

Organised by SVP and Club Service Committee

Held on a Friday or Saturday in February or early March.

A Fund Raising evening designed to give pleasure to those attending.

Not the usual idea of a Cheese and Wine evening.

Members say how many tickets they require and inform the SVP if they wish to be seated with other Rotarians. Tickets can be paid for in advance or by cheque on the evening.

The food is organised by a committee of members partners, led by the partner of the SVP and normally consisting of the partners of all Council members and the partners of all new members (to give them an opportunity to meet the other members and become involved.) All members partners are then requested to help by providing some food and some will be asked to provide flowers. These should be delivered to the New Inn on the afternoon of the function. More information will be provided by one of the committee members nearer the time.

A range of wine is organised by one of our members and is provided on the basis of one bottle for two entry tickets. (It is essential that you and your guests bring your tickets with you).

The hotel provide a cash bar for additional drink.

The evening starts with the meal. Four senior Rotarians are usually in attendance to direct the guests to the buffet, four tables at a time.

Members of Committees are organised to assist with clearing tables, serving coffee etc. and organising the raffle and other fund raising items.

A band will play for dancing until about 0100.

Barbecue

Organised by Club Service

Traditionally held on the second or third Wednesday in June at about 19:30 but has also been held on a Friday in conjunction with the 'Fastest Round of Golf' competition.

A fellowship meeting for members and their families.

The Barbeque has recently been held at the houses of members who have sufficient space. Previous locations have been Pitmedden Gardens and Haddo Pheasantry.

Steaks are organised by the Club for adults and beefburgers / sausages for children. Some of the members organise large pots of potatoes. Hot water and coffee are also available.

Wine is available for purchase at very reasonable prices.

You need to provide everything else for yourselves to consume. Some suggestions from personal experience are:-

Large plates, mugs, teaspoons, knives, forks, napkins, salt, pepper, mustard, sugar, bottled water / soft drinks, drinking glasses, midge repellent, butter for potatoes, salads, pudding / fruit / biscuits etc, cheese etc.

Comment [COMMENT3]: For Barbeques at the Golf Club, there is no need to bring anything with you. Steaks and sausages etc are cooked by Club members and everything else is provided by the Golf Club. Drinks are available at the bar.

Comment [COMMENT4]: There is a Boules or pétanque pitch at Pitmedden and a very informal competition is usually organised, never mind if you have never played before.

Fellowship Dinners

Although these often take the form of a dinner in a Rotarian's home, this is not a necessity and can take the form of a lunch, breakfast, barbeque etc. The intention is to allow members and their partners to get to know each other better.

Any member may elect not to take part in these dinners but historically almost all members have joined in.

A member's family are normally a 'host' once every three years and is allocated two other Rotarians and their partners to entertain. A new member would not normally be asked to host until he had been a guest on two occasions.

Some members agree to entertain additional guests where the number of members taking part is not exactly divisible by three or one member is single. Every endeavour is made to ensure that no member is allocated to a group containing someone they have been with during the last five years.

Each visiting Rotarian makes a donation to the Fellowship fund maintained by the Treasurer. The amount of this donation is reviewed by the Club from time to time.

Members are encouraged to organise their dinners early in the Rotary year.

Weekly Duties

The Club handbook is issued at the beginning of each Rotary year and contains a table of duties for each meeting. It is the duty of each member and officer to arrange for another member to carry out his duty if he cannot be present himself.

A white presentation binder is kept in the lectern containing the following items:-

- Dated attendance and payment calculation form.
- Dated visitors and attending other Clubs form.
- Visiting members Attendance Cards
- Lists of members for use when organising functions etc.

The Club Visitors Book and Apologies Book are also kept in the lectern.

Reception and Grace

The principal duty is to welcome any visiting Rotarians, the Speaker and any other Club guests.

It is particularly important that the Rotarian on Reception Duty arrives early and carries out his duty effectively. Our weekly meeting starts at '6 pm for 6:15' and the member on reception should arrive by 5:45.

If necessary, get the white binder, the Apologies for Absence book and the Visitors Book from the lectern and extract the reception and cash sheets, without tearing the filing holes, for that week (the sheets are dated and you should check that the right ones are used).

When visitors arrive, they should be welcomed and their details entered on the reception sheet. It is essential that the details on the sheet are easily legible as the President will have to read them easily when introducing the visitors to the Club. Visiting Rotarians should be asked to sign the Visitors Book. (It is, for reasons lost in time, the practice in this Club for only Rotarians to sign the Club but the member on Reception should use his discretion)

Although members of District 1010 do not normally require an Attendance Card, all Rotarians are entitled to one showing that they have attended our meeting. Overseas members almost always require them. It is best to ask all Rotarian visitors if they wish one. The member on Reception should fill in and sign the Card on behalf of the Secretary.

Visitors should be introduced to the President and put in touch with a Member who has a similar classification or interests before you return to the Reception desk.

Immediately before grace, the reception/visitors sheet should be handed to the President. After Grace, the sheet should be collected again and passed to

the Attendance Officer or put back into the rings of the binder if he is not present.

The member on Reception and Grace will be called on by the President to say Grace. The details of the Grace are up to the Member. A book of Graces is held within the binder from which one can be chosen or the Member may use one of his own.

On normal meeting nights, the Member on Reception will sit on the immediate right of the President. On Business Meeting nights the Member sits with his own Committee but keeps an eye open for any late visitors.

If any visiting member comes with his wife (or partner), they should both be made welcome.

Cash

It is important that the Rotarian on Cash arrives early. Our weekly meeting starts at '6 pm for 6:15' and the member on cash should arrive soon after 5:45.

It is advisable for the Member on Cash to come with a ready supply of £1 coins as the majority of members tender £10 or £20 notes.

If necessary, get the white binder, the Apologies for Absence book and the Visitors Book from the lectern and carefully extract the reception and cash sheets, without tearing the filing holes, for that week (the sheets are dated and you should check that the right ones are used).

The Cash sheet is a composite document that is used for recording Attendance, calculating the amount to be paid to the Hotel and staff, acting as a cash docket for the Treasurer. The sheet should therefore be filled in clearly.

The following points should be remembered when taking payment:-

A visiting speaker is a guest of the Club. They do not pay for their meal and our agreement with the Hotel is that we do not pay for the visiting speakers meal. (Note that none of this applies where one of our own members is speaking)

Members who are attending the meeting but not eating a meal are credited with their attendance but are charged at a much lower rate to cover their contribution to the weekly draw and other incidental costs. (Currently £0.50)

On normal meeting nights, the Member on Cash will sit on the far right of the President so that latecomers know who to pay. On Business Meeting nights the Member sits with his own Committee but keeps an eye open for those members coming in after the meal has started.

It is normally best to leave final cashing up until the start of the pudding course. After filling in the lower half of the sheet, the waitresses should be

tipped in cash, the hotel paid at the end of the meal, the top half of the sheet passed to the Attendance Officer, and any balance, together with the calculation passed to the Treasurer.

The Treasurer may provide a cheque, made out to the Hotel, to cover the waitresses tips and any other payment for additional Club guests etc but normally these will be covered by obtaining the money from the Foundation Raffle receipts.

If the Treasurer is not present, the President will act on his behalf.

If the Attendance Officer is not present, put his information back into the rings of the binder.

Speaker

The Member organising the Speaker, unless speaking himself, has no particular duties on the evening.

It is normal for a new member to make a 'Job Talk' at his first opportunity. This explains to the rest of the members a little of the background of the member and what his present job consists of.

When organising a speaker, they should be advised that they will be expected to speak for **12 - 15 minutes** followed by questions from the floor. Under normal circumstances, speakers should keep away from religion and politics. If they are seeking support from the Club, their talk should be about the aims and actions of their organisation and not too obviously a request for money. The member should ascertain if the speaker requires any visual aids. The Club can provide an Overhead Projector and a Screen. Because slide magazines do not tend to be interchangeable, it is best if the projector is supplied by the Speaker. (Don't forget the extension lead).

Ask if the Speaker has any expenses. This seldom applies but saves later embarrassment.

If there are any particular requirements, discuss them with the Speakers Officer as early as possible as he may know where they can be obtained.

The Speakers Officer should be advised at least a month in advance of the name of the Speaker and his subject so that the details can appear in the newsletter.

Where appropriate, the second meeting of each month is allocated to a Rotarian in the committee who's Rotary Month it is, this allows for the organisation of a speaker relevant to the month's theme.

Attendance

As Rotary is very much based on fellowship, regular attendance is essential. The rules of Attendance are detailed in 'The RIBI Constitution and The Standard Club Constitution' but the basics are as follows.

A member shall be counted as attending if he is present for 60% of the allocated time for the meeting.

A member must attend or make-up at least 60% of the regular meetings in each half year. A member must attend at least 30% of the regular meetings of his own Club in each half year.

Club Council may approve Leave of Absence if requested in advance. This Leave of Absence only relieves the member of the requirement to attend his own Club. Absences nevertheless still reflect on the average attendance figures for both the Member and the Club (hence every effort should be made to make up attendance).

Make-ups must be made within the period of 14 days before the scheduled meeting to 14 days after the meeting.

Visits to other Clubs

Attendance can be made-up by attending other Clubs either at home or abroad. Attendance at meetings called by the District Governor and when instructed to attend Rotaract or similar meetings by the Club Council also count as an attendance.

Visits to other Clubs should not be thought of only as a means of making-up. The fellowship gained by meeting other Rotarians makes such visits very worth while.

The Club usually organise a number of 'Official Visitations' to neighbouring Clubs throughout the year. This is often a good way to make your first visit to another Club. A new members Proposer should take the member to a visit fairly soon after joining.

Banners

The Club have their own banner which is often exchanged with that of a visited Club the first time a member of the Club goes there. It is a good idea to take some banners with you when going overseas on business or holiday.

The banners are held by the President and no charge is made for them, particularly when another is brought back in exchange. There is a list of all the banners on the wall hangings.

Publications

Club Directory

Two copies of the Club Directory are issued to each family at the beginning of each Rotary year. The Directory contains the addresses and telephone numbers of each member, the duties for each week, membership of committees and the dates of meetings and functions known at the time of printing. Members may request additional copies for which a donation is requested to Foundation.

The information in the Directories should not be passed to people outside the Club (some telephone numbers are ex-directory) and must not be used for trade or other purposes.

District Directory

This Directory is also issued to each Rotarian at the beginning of each Rotary year. The Directory contains details of each Club in the District and all the District Officers.

The meeting times and places of all Scottish Clubs are listed within the front and back covers.

Amendments to the Directory information are read out by the Secretary about once a month.

Similar restrictions apply to the use of the information contained in the Directory.

Club Newsletter

The Club issues a newsletter at the end of each month giving details of items of interest to members and an update on the duties for the following month.

The 1010 Rotarian

The District issued a magazine three times a year giving details from many Clubs and containing articles of interest to members. The format of the magazine is now under review because of the high costs of production.

Rotary Magazine

R.I.B.I. produces this magazine six times a year.

Appendix

Founder Members

Bill Aitken
Charles Burgess
Lindsay Cook
Ron Davidson
Sandy Davidson
Wallace Davidson
David Dey
Bob Duncan
Peter Elrick
Charles Esson
Bill Forbes
Bob Forman
Frank Hood
Jimmy Innes
Alex Kirk
Alastair Massie
John McLeod
Bill Osborne
Stanley Raffan
Jack Reid
William Reid
David Scott
Eric Slater
John Stephen
Hamish Tocher
Frank Wilcock
Sandy Wilson